



Expression of Interest

Executive Director, Saskatchewan Common Ground Alliance

Overview of Requirements

The Saskatchewan Common Ground Alliance (SCGA) is looking for an Executive Director, working under a contract arrangement, to lead and manage the affairs of the SCGA.

Reporting to the SCGA Board of Directors the individual will assist with strategy development, annual planning and budgeting, service/program delivery to members, the recruitment of new sponsors and members and liaison with the Canadian Common Ground Alliance and other Regional Chapters.

Key Responsibilities

- Develop processes to create an efficient and comprehensive member service organization.
- Work with the SCGA Board to develop, communicate and execute strategy and annual plans.
- Establish priorities for member services and programs and develop delivery processes.
- Act as liaison with national and international committees and other technical bodies.
- Develop and grow membership, sponsorship and funding for the SCGA.
- Develop approaches that will engage excavators in the continuous improvement of a set of damage prevention best practices.
- Manage the day to day administrative requirements of the SCGA.

Qualifications

- 10+ years of experience with programming regarding underground facilities or ground disturbance/excavation with particular emphasis on damage prevention and safety.
- Skilled planner with proven track record translating plans into action.
- Strong organizational skills and project management experience.
- Superior interpersonal skills and the ability to be highly effective with a diverse set of stakeholders.

The SCGA is Saskatchewan's regional chapter of the Canadian Common Ground Alliance. The SCGA is a non-profit, member driven organization dedicated to ensuring worker and public safety, environmental protection and the integrity of services by promoting effective damage prevention practices in connection with underground infrastructure activities (for more information see www.scga.ca).

The contract role is located in Regina, Saskatchewan and is a part-time position requiring some flexibility. Some travel will be required. If interested please send your cover letter and resume to info@scga.ca prior to May 15, 2016.